



**Academic Agreement
between
Indiana University of Pennsylvania
and
Union Christian College
Fall 2021**

INTRODUCTION

This agreement is written in the spirit of promoting international friendship by supporting intercultural activities and projects between the United States and India.

Indiana University of Pennsylvania (hereinafter IUP) and Union Christian College (hereinafter UCC) enter into this agreement beginning with Fall 2021. The purpose of this agreement is to formalize the cooperative activities that exist between IUP and Union Christian College in the areas of reciprocal welcome of students, faculty, and scholars.

This agreement supersedes all and any Agreements previously entered by both IUP and UCC; including Memorandums of Understanding, Addendums to Memorandums of Understanding, 2+2 Undergraduate Program Agreements, and Exchange Agreements.

Either party to this agreement can terminate the agreement with a 90-day written notification. In such case, the programs in progress at the time of termination would continue until the end of the academic year.

The program will be financed on the basis of reciprocity, with each of the parties to the agreement responsible for the expenses incurred outlined in *Article 3* below. Fluctuations in the rate of exchange will not change the reciprocal obligations of either party to this agreement.

ARTICLES

Student Exchanges

Article 1: IUP and UCC agree to base their exchanges on the principle of reciprocity. The contributions of each of the parties may be periodically reviewed by IUP and UCC on the basis of both feasibility and past experience. Changes based on the findings of this review must be agreed upon by both parties in writing and may be appended to the original agreement.

Exchanges will take place on a one-for-one basis (one semester for one semester). The length of student exchanges may be one semester (fall or spring) or two semesters (fall and spring). Should students wish to remain at either institution for the duration of their studies, and not just for the terms of their original exchange, they may do so. However, it will be at the individual student's

expense and will **not** be part of the one-for-one arrangement. For example, a UCC student wishing to remain at IUP for any semesters beyond the initial exchange period will do so at his/her own expense for tuition, fees, and living expenses. Likewise, an IUP student wishing to remain at UCC for longer than two semesters will be responsible for any and all expenses, charges and fees.

The maximum "banked" semesters owed to either participating university is three (3) semesters. For example, if IUP sends 3 students (6 semesters) to UCC, and UCC sends 6 students (12 semesters) to IUP, there is a 6 semester bank owed to IUP. In this case, no further students will be accepted from UCC until IUP sends at least 2 students (4 semesters) to UCC, resulting in a 2 semester bank owed by IUP. However, it would be below the 3 semester limit and 1 additional student from UCC could attend IUP.

IUP and UCC exchange students will have an appointed advisor at the exchange institution to assist the students during the exchange.

Article 2: The exchange of students will be university-wide with the following restrictions:

IUP Restrictions

- a) One semester exchange maximum per graduate student.
- b) Payment of any associated tuition and fees at normal non-resident rate if total credit hour registration in any academic term exceeds the maximum full-time credit hour total for IUP undergraduate or graduate enrollment.
- c) No winter, summer, or inter-semesters will be covered under this agreement.

UCC Restrictions

- a) Five weeks exchange for Graduate and Undergraduate Students of UCC visiting IUP, USA.
- b) No stay beyond five weeks is permitted
- c) Those who want to do MS in IUP should follow the procedure of IUP and UCC will not be responsible for any arrangement.

Article 3: Financial terms of exchange of students between IUP and UCC:

IUP exchange students will be responsible to pay:

- a) Exchange fee as set and collected by IUP;
- b) Any housing and meal fee options elected by the student;
- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending UCC will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from IUP attending UCC.

UCC exchange students will be responsible to pay:

- a) Exchange fee as set and collected by UCC;
- b) Any housing and meal fee options elected by the student;

- c) Expenses related to elective excursions and personal expenses;
- d) Any optional or penalty fees incurred by action of the student (e.g., damages, key fees, infirmary fees, late fees, etc.);
- e) Airfare and transportation costs;
- f) All exchange students attending IUP will have appropriate medical coverage, including health insurance and life insurance. Proof of insurance will be required of each student from UCC attending IUP.

Article 4: UCC exchange students will be accepted at IUP provided the exchange students meet existing admissions requirements. Further, UCC exchange students will be accepted by IUP at the level of their qualifications. UCC students will take IUP courses and appropriate exams, which will be evaluated for the degree of quality. UCC students satisfactorily completing IUP coursework will be issued official transcripts. Similarly, IUP students will be accepted by UCC at the level of the student's qualifications. IUP students will take UCC courses and appropriate exams, which will be evaluated for the degree of quality. IUP students satisfactorily completing UCC coursework will be issued official transcripts.

Article 5: Parties of this agreement may consult about issues arising under this agreement, and understandings reached through these consultations may be appended to this agreement.

Article 6: Additional UCC exchange students are welcome to attend IUP at a reduced tuition rate (170% of in-state tuition). All applicable fees will be paid by these additional UCC students. These UCC students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

Undergraduate Degree-Seeking Students

Article 7: UCC students seeking academic degrees from IUP are welcome to attend IUP for a degree at a reduced tuition rate as follows:

UNDERGRADUATE:

- 170% of in-state tuition

All applicable fees will be paid by these additional UCC students. These UCC students will not be counted in the one-for-one exchange arrangement but will still be considered participants of this agreement.

UCC will work with IUP in the recruitment of qualified students. UCC accepts responsibility for onsite promotional efforts. UCC agrees that all promotional materials will be consistent with degree requirements spelled out in current IUP catalogs and websites with the provisions in this agreement related to coursework timing and delivery. UCC agrees to send IUP's Office of International Education copies of all printed and electronic promotional materials associated with this agreement.

Based solely on this agreement, each UCC student seeking a degree from IUP will be responsible for payment to IUP for the following:

- a) Admission Application Fee;
- b) Reduced tuition (170% of in-state tuition) for undergraduate students;
- c) All required semester IUP fees;

- d) Any associated tuition and fees at normal non-resident rate if total credit hour registration in any academic term exceeds the maximum full-time credit hour total;
- e) Any housing and meal fee options elected by the student;
- f) Any optional or penalty fees incurred by action of the student (e.g. damages, key fees, infirmary fees, late fees, etc.).

Article 8: This agreement covers students enrolled in their current degree programs. Students wishing to continue after obtaining their current degree to pursue a second degree will be subject to all non-resident tuition and fees.

Faculty and Staff Exchanges

Article 9: The exchange of faculty and professional staff will be based on the principle of reciprocity.

- a) Exchange professors at either institution shall be provided an appropriate office.
- b) Teaching courseloads and working hours and conditions shall be in accordance with established rules and practices of the host institution, although courseloads and working hours may be modified downward at the discretion of the host institution.
- c) Each exchange faculty is responsible for his/her own transportation, housing, living expenses, hospital and medical expenses (health insurance), as well as all personal expenses; unless otherwise supported by special funding. The host university may help the exchange faculty in finding housing, but the expenses thereof shall be totally borne by him/her.
- d) Nothing in the above listed articles shall be construed to imply a prior financial obligation by either party. Any financial commitment by either party to this agreement must result from, in each case, a specific written accord detailing such commitments.

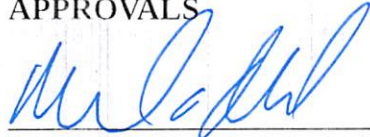
Article 10: The host institution will approve, in writing, 90 days prior to the exchange the responsibilities of the exchange participant, the period of the exchange, and any other conditions governing the term of the exchange.

Article 11: Financial arrangements will be as follows:

- a) The home university or the participant will cover the cost of travel to and from the host university.
- b) The home university will pay the participant his/her usual salary during the period of the exchange.

Article 12: All participants will be required to meet language skills as prescribed by the host institution.

APPROVALS


IUP PRESIDENT

April 26, 2021
DATE



IUP PROVOST AND
VICE PRESIDENT: ACADEMIC AFFAIRS

21 April 2021
DATE


IUP ASSOCIATE VICE PRESIDENT:
INTERNATIONAL EDUCATION AND
GLOBAL ENGAGEMENT

April 13, 2021
DATE


Rev. Thomas John 03/27/2021
UCC MANAGER **MANAGER** DATE
UNION CHRISTIAN COLLEGE
ALUVA - 683 102


27/03/2021
UCC PRINCIPAL **Dr. Rachel Reena Philip** DATE
Principal
Union Christian College, Aluva



MANAGER
UNION CHRISTIAN COLLEGE
ALUVA - 683 102

Union Christian College
Aluva - 683 102



21 Nov 2024

12/11/24