**Minutes of the BoS of B.Sc (Hons) Biological Techniques and Specimen Preparation Meeting held on 07-04-2025**

* The meeting commenced at 11:30 am with a silent prayer.
* **Dr. Sareen Sarah John**, Head of the Department and Chairperson of the Board of Studies, welcomed the members and introduced the agenda for the meeting.
* **Mrs. Sherin Annie Abraham** was elected as the BoS Member Secretary of the Undergraduate Program for the academic year 2025–2026.
* **Mr. Shyam Mohan** presented the course details and syllabus for the purpose of renaming the program B.Sc. (Hons) Biological Techniques and Specimen Preparation to B.Sc (Hons) Biological sciences and **Dr. Sareen Sarah John** explained about the measures taken by the Department and college regarding the Renaming of the existing UG Program.
* **VC nominee of the BoS Dr. Mini K D** briefed about the relevance of renaming of the Program and all the BoS members supported the ratification of renaming of the program B.Sc (Hons) Biological Techniques and Specimen Preparation to B.Sc (Hons) Biological Sciences.
* **Dr. Honey Sebastian**, **Smt. K. Leena Joseph**, **Dr. Anu Anto**, **Dr. Sherin Antony**, **Dr. Aneymol V. S. and Dr. Pournami P** Members of Board of studies suggested several corrections in the syllabus. After careful examination of the syllabus the BoS recommended that these changes should be incorporated and presented in the next meeting for final approval for the academic year 2026 and also recommended that the existing syllabus can be used for 2025-26 academic year.
* **Mr. Shyam Mohan** also presented the proposed **Certificate Course** on **Entrepreneurship Development and Marketing** to the members. The members recommended in renaming the course by including aspects of biological enterprises and industries in the syllabus. Additionally, it was suggested that every faculty member of the department can conduct an Add-on Course or Certificate course.
* **Dr. Jyothilekshmi S.**, proposed the inclusion of a **Signature Course** in the current curriculum. The BoS members agreed to the suggestion and provided guidance on the procedure for incorporating the course.
* The BoS members authorized the Chairperson of the BoS **Dr. Sareen Sarah John** to take necessary changes for the smooth conduct of the course and it has to be reported back to the BoS at the next meeting.
* The meeting concluded at 1.30 pm with a vote of thanks delivered by **Mr. Shyam Mohan**.

**Resolutions Passed:**

* Ratification of the program name BSc (Honours) Biological Sciences and syllabus.
* Appointment of Mrs. Sherin Annie Abraham as BoS Member Secretary for 2025-2026.
* Approval of suggestions regarding syllabus correction and curriculum enhancement.
* Acceptance and approval of proposal for Certificate course on Entrepreneurship Development and Marketing in Life Science

Dr. Sareen Sarah John Mrs Sherin Annie Abraham

Chairperson BoS & HoD BoS Member Secretary